



LEROY D. BACA, SHERIFF

County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169

A Tradition of Service



October 19, 2010

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

**ACCEPT A GRANT AWARD FROM THE CALIFORNIA EMERGENCY
MANAGEMENT AGENCY FOR FISCAL YEAR 2010-11
RESIDENTIAL SUBSTANCE ABUSE TREATMENT PROGRAM
(FIRST DISTRICT) (3 VOTES)**

SUBJECT

Request Board approval to execute and sign the attached Certification of Assurance of Compliance (Attachment I) to authorize the Sheriff to accept a grant award in the amount of \$200,000 with a \$66,667 in-kind match for a total program cost of \$266,667 from the California Emergency Management Agency (CalEMA) for Fiscal Year (FY) 2010-11 Residential Substance Abuse Treatment (RSAT) Program.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and authorize the Sheriff to accept a grant award in the amount of \$200,000 with an in-kind match of \$66,667 from CalEMA for the 2010-11 RSAT Program. This will be the second year funding for this grant. The grant period is from October 1, 2010, to September 30, 2011.
2. Instruct the Chair of the Board to execute and provide a wet signature on Attachment I, as required by CalEMA, to certify compliance with all grant requirements and to authorize the Sheriff to act as an agent of Los Angeles County (County).
3. Delegate authority to the Sheriff, or his designee, to execute and submit all grant documents, including applications, agreements, amendments, modifications, augmentations, extensions, and renewals.

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

31 October 19, 2010

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Los Angeles County Sheriff's Department (Department) will utilize the RSAT grant funds to implement the Service Treatment Enhancement Program (STEP), an in-jail substance abuse treatment program. The STEP program requires the collaborative efforts of the Department, the County's Department of Mental Health (DMH), and Special Service for Groups (SSG), an established community-based mental health agency contracted as a County service provider.

The Department and DMH are currently in discussion to finalize the use of their contractor, SSG; consequently, DMH may need to return to your Board to amend their contract.

Implementation of Strategic Plan Goals

This program is consistent with the County's Strategic Plan, Goal 2, Children, Family, and Adult Well-Being, by providing an in-reach substance abuse and cognitive behavioral treatment service to clients, who are incarcerated in County jail facilities; and Goal 4, Health and Mental Health, by partnering with an established community-based mental health agency where the incarcerated inmates will be able to receive in-house treatment for their mental and health needs. After their release, a supervised care program will follow the inmate upon their return to the community.

FISCAL IMPACT/FINANCING

The term of the RSAT Program is for a period of 12 months from October 1, 2010, to September 30, 2011.

Funding for the RSAT Program will be in the amount of \$200,000 with a match of \$66,667 that will be contributed through in-kind services provided by the Department for a total program cost of \$266,667.

Funding for this program has been included in the Department's FY 2010-11 Budget. The amount will be fully offset by grant funds.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On May 28, 2010, a Request for Application was announced, and grant funding was made available to the Department and four other agencies to implement a CalEMA Program. On July 21, 2010, CalEMA sent notification to the Department that Correctional Services Division, Offender Services Bureau was selected to receive a second-year grant with funding totaling \$200,000. The first year funding for FY 2009-10 in the amount of \$95,340 with a match of \$31,780 totaling \$127,120 was encumbered and will be spent during FY 2010-11.

The Department's Offender Services Bureau intends to work toward the goal of providing assistance to County jail inmates with substance abuse problems. Additionally, the Department's Community Transition Unit will provide a liaison officer (custody assistant) to the program to assist in the case management of the clients.

This Board letter has been reviewed as to form by County Counsel.

CONTRACTING PROCESS

SSG is an approved service provider under the County's Department of Mental Health Master Agreement. Utilizing SSG will maintain consistency in the delivery of service and prevent delays in soliciting a new contractor. The County's total payments to SSG will not exceed a 20 percent increase from the Board approved annual Maximum Contract Amount.

The billing will be handled through the intrafund process utilizing a Departmental Service Order and a Memorandum of Understanding between the Department and DMH.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This program will not have a significant impact upon any respective departments.

CONCLUSION

Upon Board approval, please return two individually certified copies of the adopted Board letter and two original signed Certifications of Assurance of Compliance to the Department's Grants Unit.

Sincerely,



LEROY D. BACA
Sheriff

LDB:RDJ:rdj

Enclosures

CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, Leroy D. Baca, Sheriff hereby certify that
(official authorized to sign grant award; same person as Section 12 on Grant Award Face Sheet)

RECIPIENT: County of Los Angeles

IMPLEMENTING AGENCY: Sheriff

PROJECT TITLE: Service Treatment Enhancement Program (STEP)

is responsible for reviewing the *Grant Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by Cal EMA including, but not limited to, the following areas:

I. Federal Grant Funds

Recipients expending \$500,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Circular A-133 and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Recipient Handbook for more detail.

- The above named recipient receives \$500,000 or more in federal grant funds annually.
- The above named recipient does not receive \$500,000 or more in federal grant funds annually.

II. Equal Employment Opportunity – (*Recipient Handbook Section 2151*)

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **Cal EMA-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: David L. Whitham

Title: Lieutenant

Address: 4700 Ramona Boulevard, Monterey Park, California 91754

Phone: (323) 526-5612

Email: dlwhitha@lasd.org

III. Drug-Free Workplace Act of 1990 – (*Recipient Handbook, Section 2152*)

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

IV. California Environmental Quality Act (CEQA) – (Recipient Handbook, Section 2153)

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal EMA funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

V. Lobbying – (Recipient Handbook Section 2154)

Cal EMA grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

VI. Debarment and Suspension – (Recipient Handbook Section 2155)

(This applies to federally funded grants only.)

Cal EMA-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VII. Proof of Authority from City Council/Governing Board

The above-named organization (applicant) accepts responsibility for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal EMA, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and Cal EMA disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal EMA shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

All appropriate documentation must be maintained on file by the project and available for Cal EMA or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the Cal EMA determines that any of the following has occurred:

(1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION	
<p>I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 12 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.</p>	
Authorized Official's Signature:	<u>Leroy D. Baca</u>
Authorized Official's Typed Name:	<u>Leroy D. Baca</u>
Authorized Official's Title:	<u>Sheriff</u>
Date Executed:	_____
Federal Employer ID #:	<u>95-6000927</u>
Federal DUNS #	<u>028950678</u>
Current Central Contractor Registration	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Executed in the City/County of:	<u>County of Los Angeles</u>
AUTHORIZED BY: <i>(not applicable to State agencies)</i>	
<input type="checkbox"/> City Financial Officer <input type="checkbox"/> City Manager <input checked="" type="checkbox"/> Governing Board Chair	<input type="checkbox"/> County Financial Officer <input type="checkbox"/> County Manager
Signature:	<u>Gloria Molina</u>
Typed Name:	<u>Gloria Molina</u>
Title:	<u>Chair of the Board of Supervisors</u>
	

APPROVED AS TO FORM
~~RAYMOND G. FORTNER, JR., County Counsel~~
 ANDREA S. O'DIN
 BY [Signature]
 Deputy

